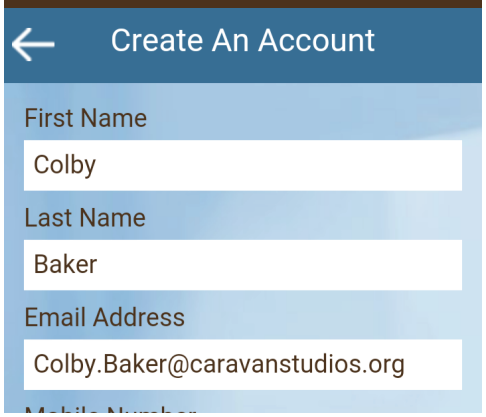
QUICK START GUIDE FOR VOLUNTEERS

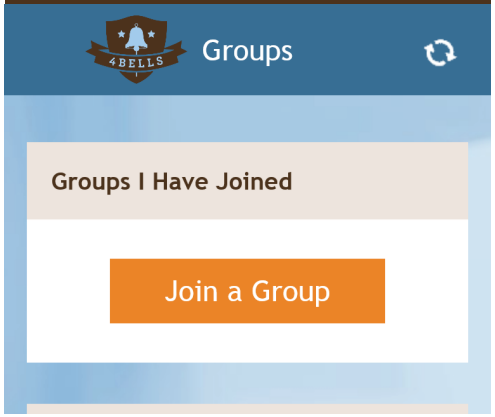
4-STEP QUICK START FOR VOLUNTEERS

Create Account

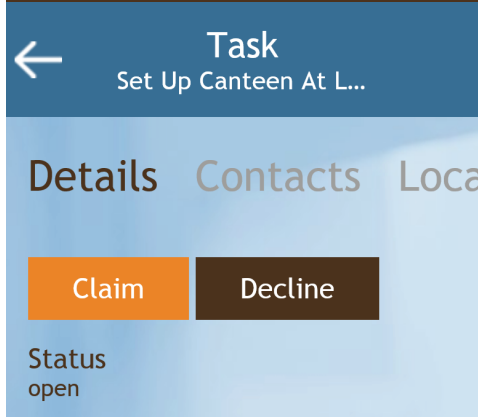


Select Volunteer

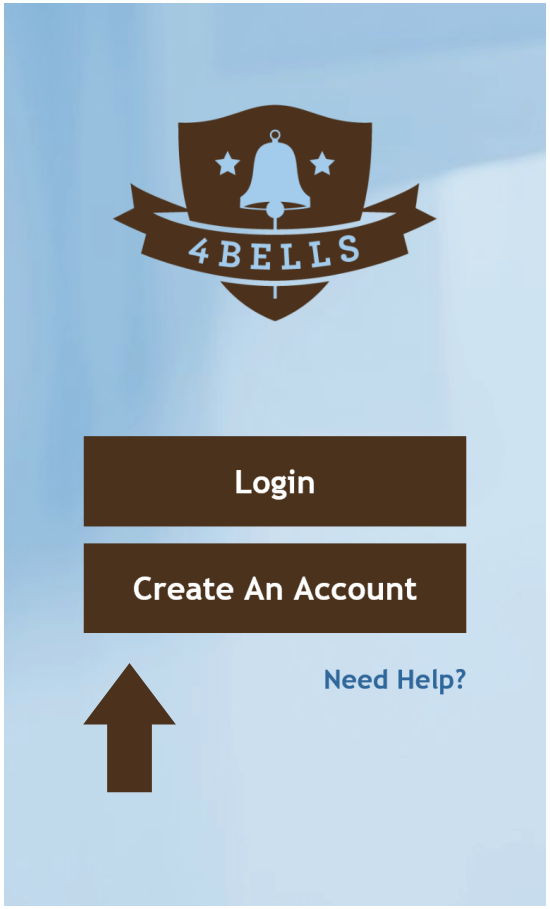
Connect To Group



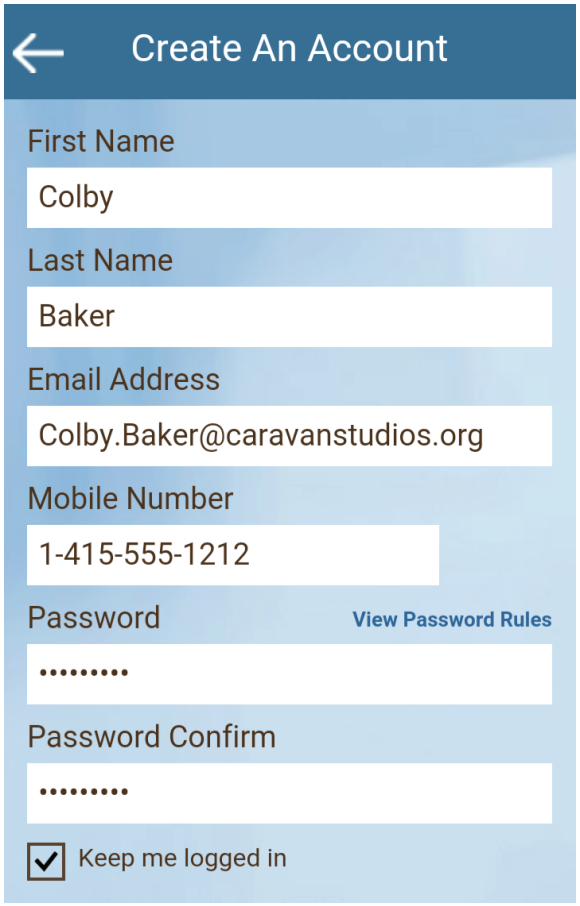
Claim Tasks



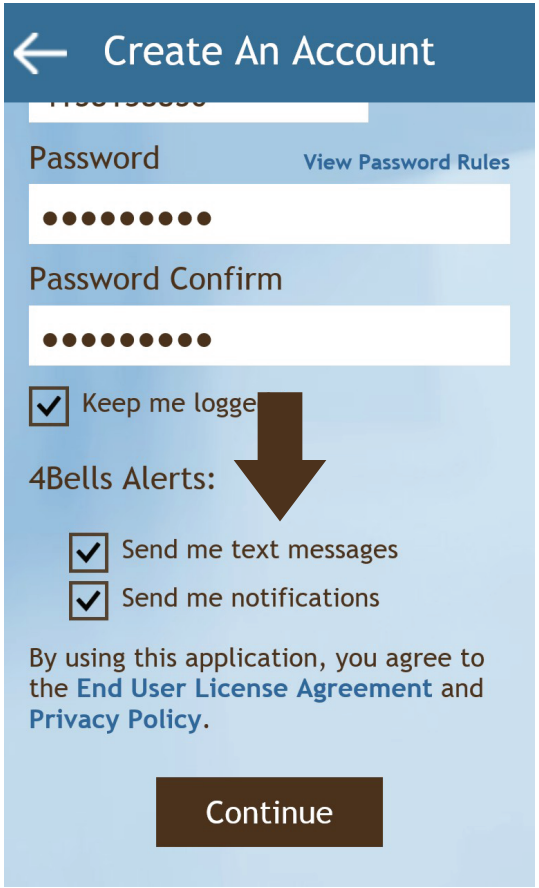
1. CREATE ACCOUNT



Create user here

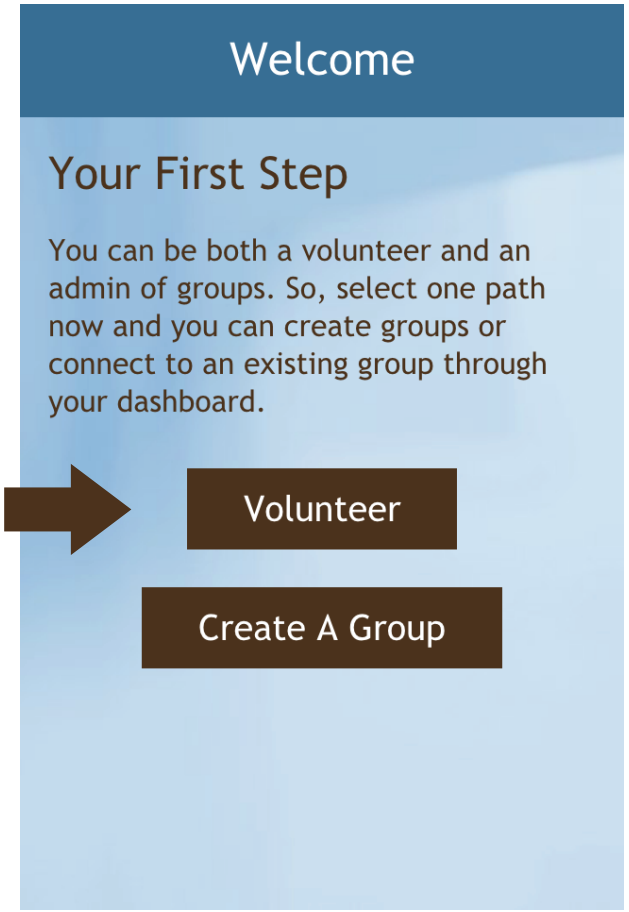


Continue

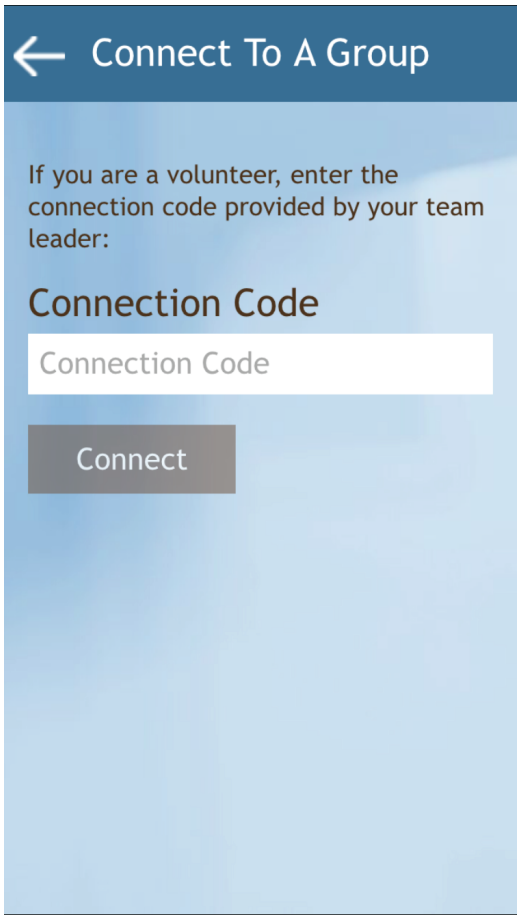


Give 4Bells permission to text you.

2. CONNECT TO GROUP FROM SETUP



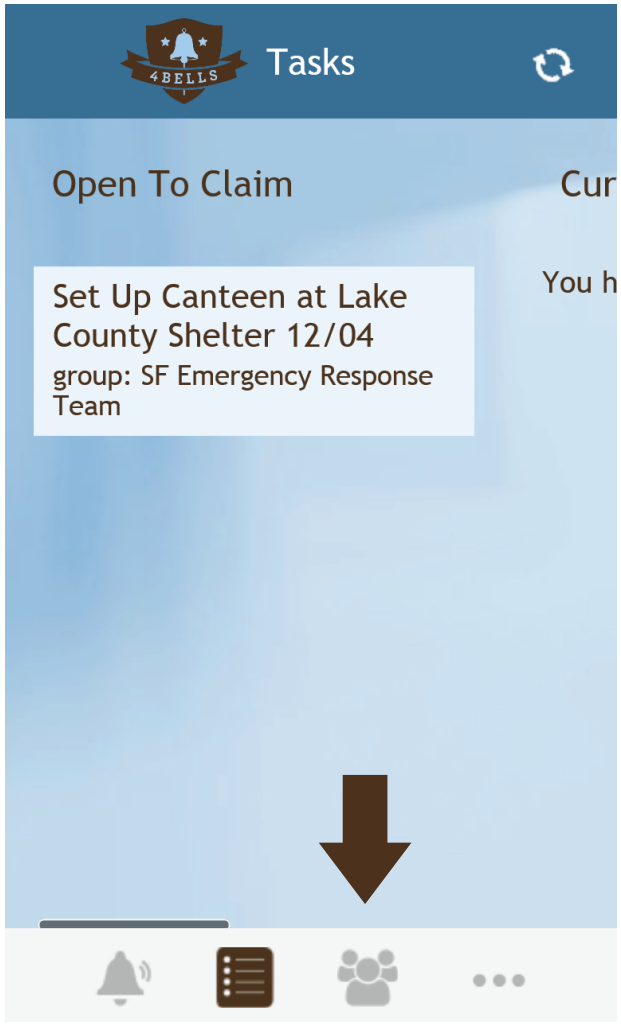
Select volunteer



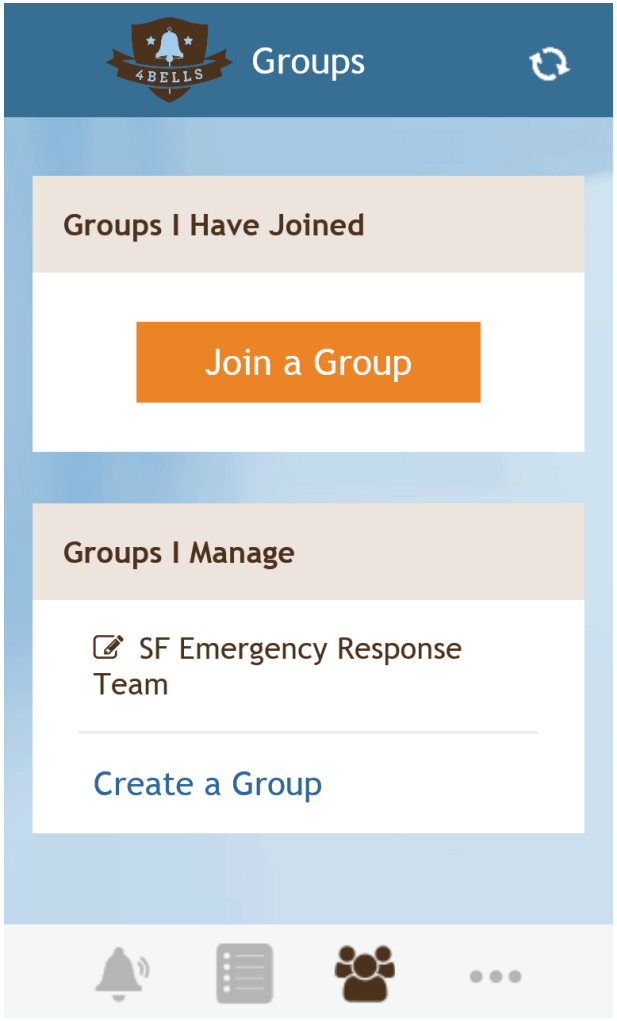
Connect to a group

Select all of the categories that apply to you

3. CONNECT TO GROUP FROM THE MENU



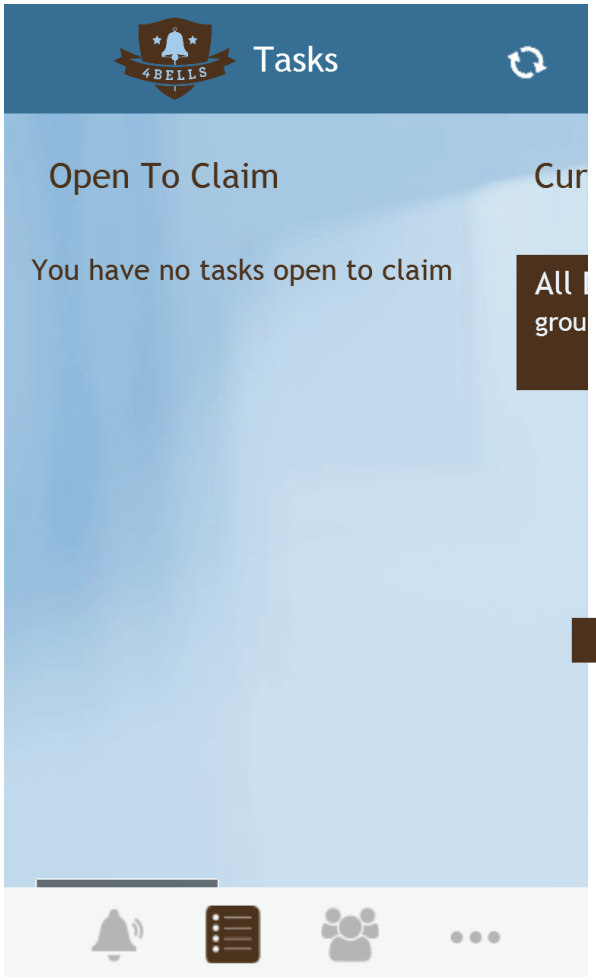
Select the Group Button



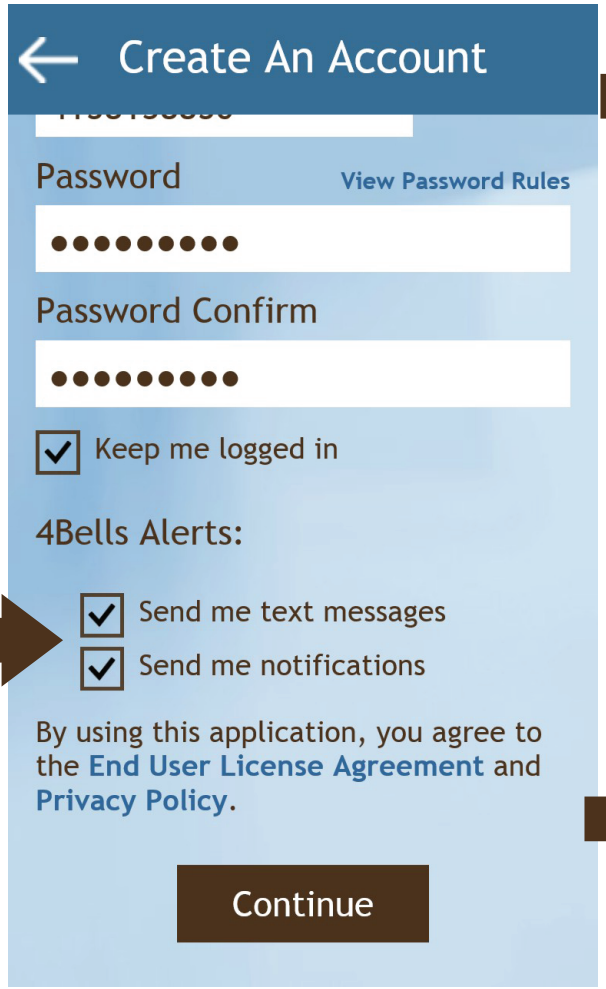
Select Join a Group

Enter Connection Code

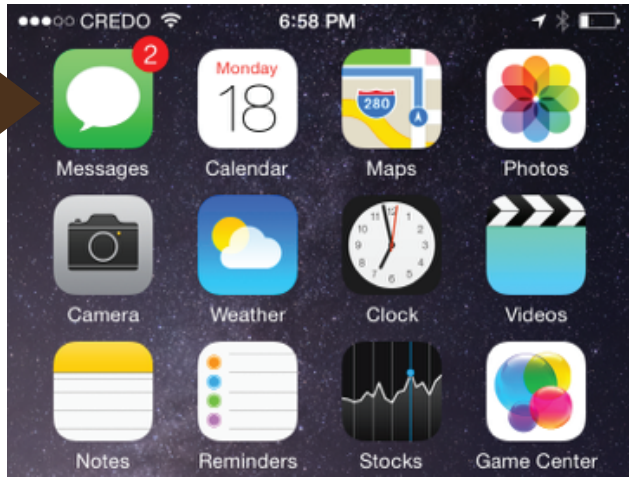
4a. MANAGE/CLAIM TASKS

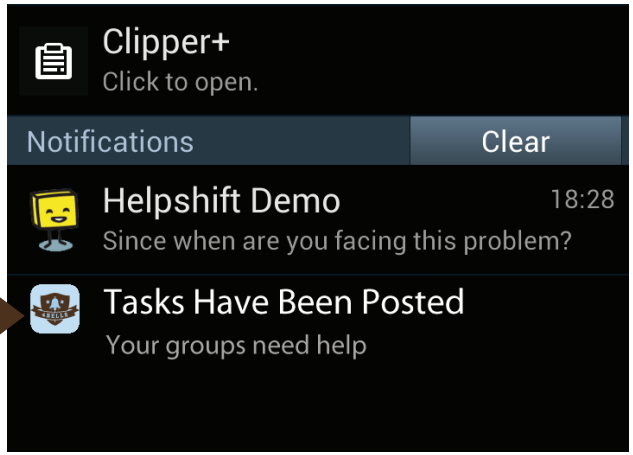


You've connected but there are no tasks to claim yet. Please wait for notification



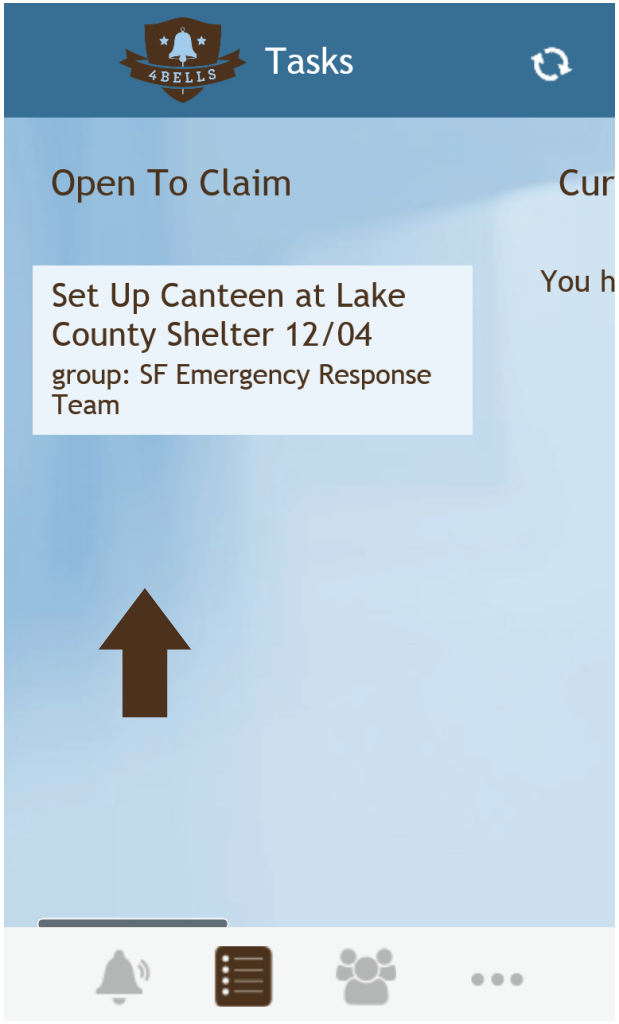
Depending on what you chose you will receive a text or push notification



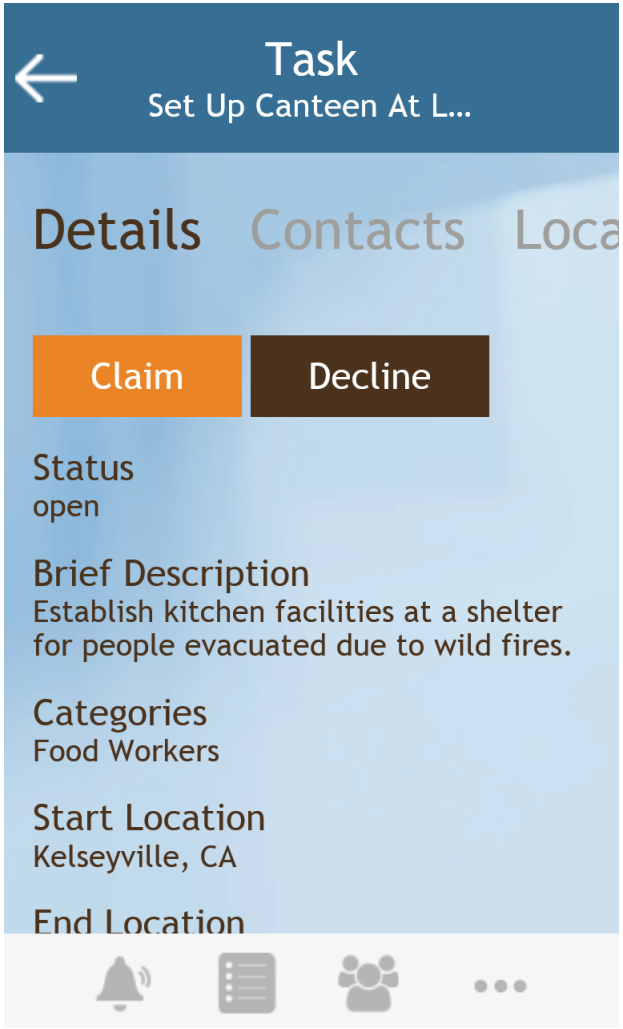


Depending on phone model you will receive text and/or push msgs, unless you remove this permission

4b. MANAGE/CLAIM TASKS



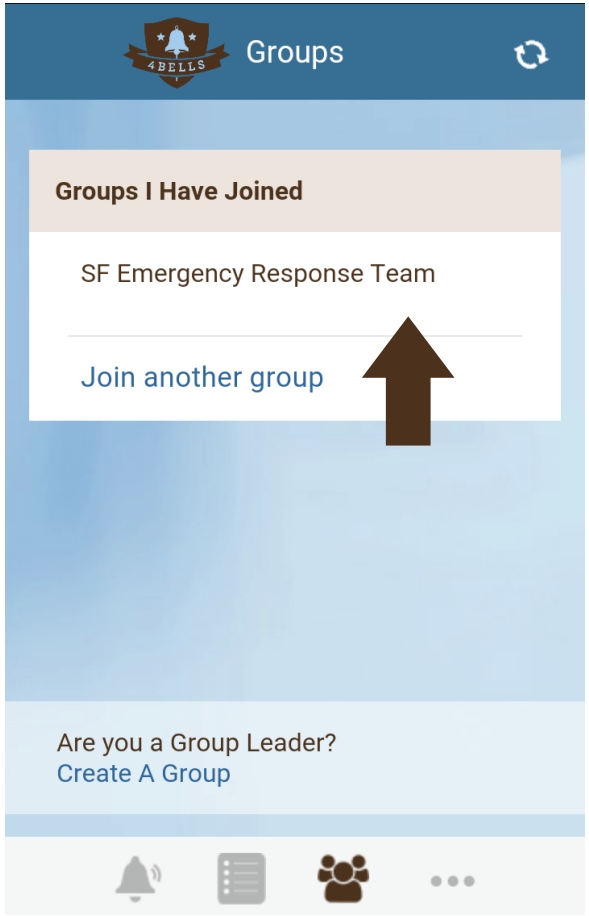
To claim a task 'tap' a task from the 'Open to Claim' section



Review details and claim the task

Mark the task complete to notify your team leader

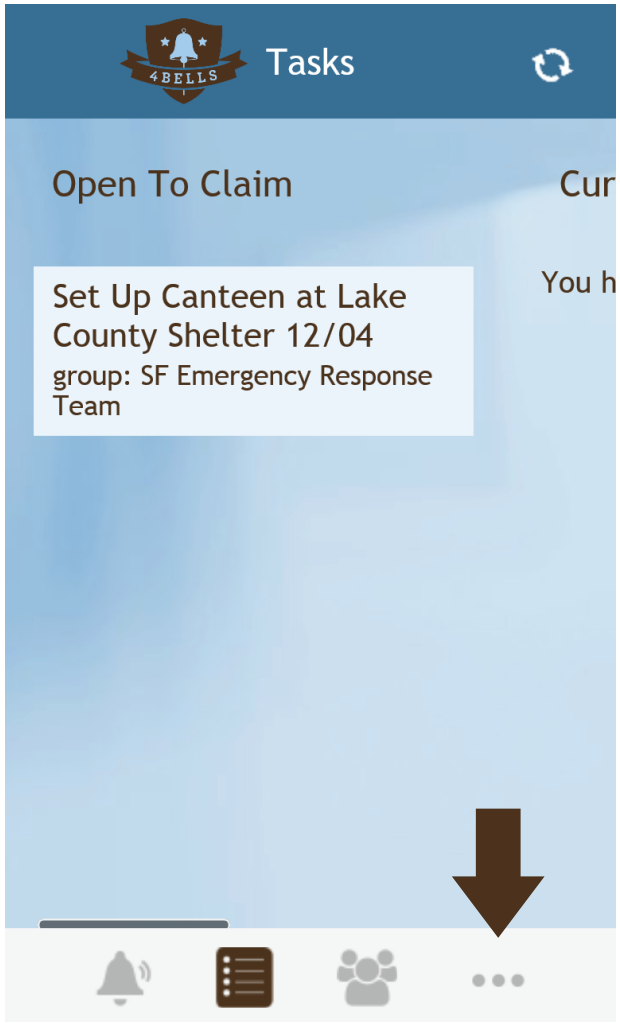
MANAGE CATEGORIES



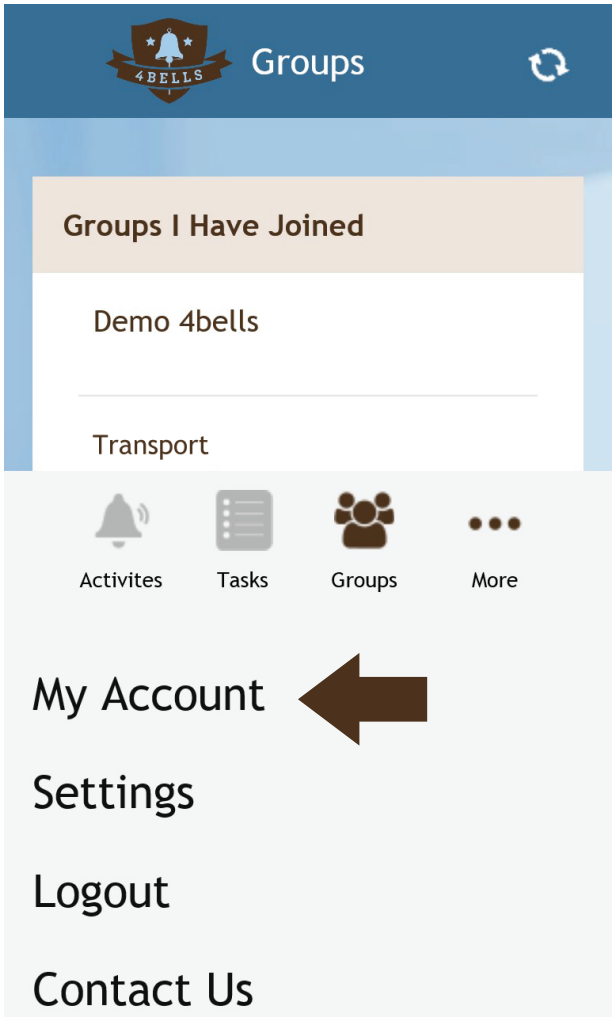
Tap on group name

Select categories appropriate to you

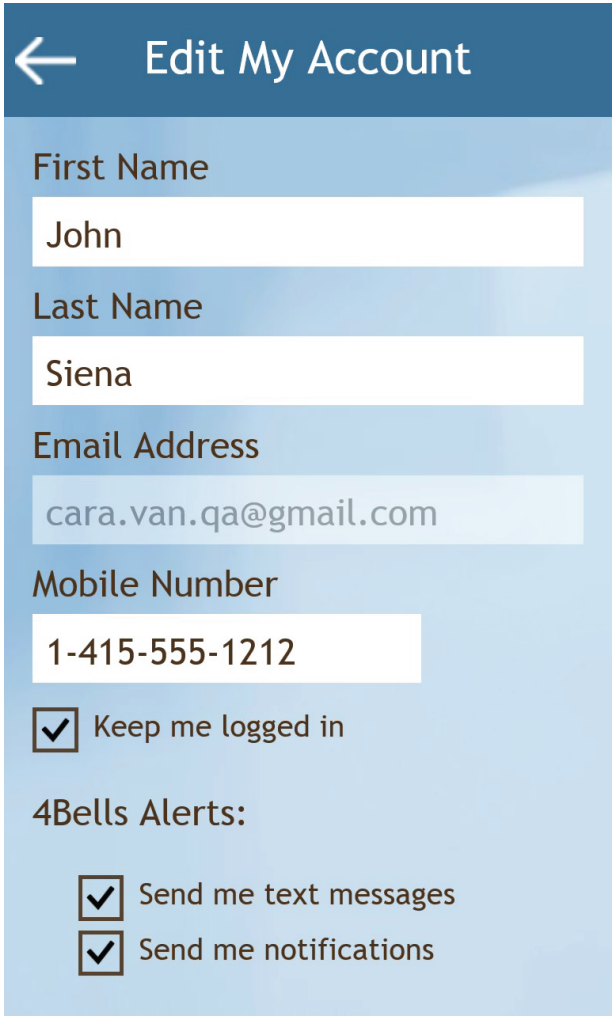
MANAGE MY ACCOUNT



Tap on menu icon



Tap on My Account



RESOURCES FOR MORE SUPPORT ONLINE

Support Page
http://support.4bells.org/